

# Career Action Plan

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone: \_\_\_\_\_

## Primary Employment Goal

- \_\_\_\_\_

## Possible Obstacles

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## Employment Objectives (What I want to do)

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

## Ways to Overcome Obstacles

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## Opportunities

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## Plan of Action (Main Activities and Specific Steps)

## Date/Targets

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

## Strategy (How I will achieve my goals)

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Upon completion of this action plan, I will reward myself by:

\_\_\_\_\_

\_\_\_\_\_

Signed: \_\_\_\_\_

## Career Action Plan

Secondary Employment Goal
<ul style="list-style-type: none"> <li>•</li> </ul>

Possible Obstacles
•
•
•
•

Employment Objectives (What I want to do)
d)
e)
f)

Ways to Overcome Obstacles
•
•
•
•
•
•

Opportunities
•
•
•

Plan of Action (Main Activities and Specific Steps)	Date/Targets
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

Strategy (How I will achieve my goals)
•
•
•
•
•
•
•

Upon completion of this action plan, I will reward myself by:

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Signed: \_\_\_\_\_

# Career Action Plan

Secondary Employment Goal
<ul style="list-style-type: none"> <li>•</li> </ul>

Possible Obstacles
•
•
•
•

Employment Objectives (What I want to do)
g)
h)
i)

Ways to Overcome Obstacles
•
•
•
•
•
•

Opportunities
•
•
•

Plan of Action (Main Activities and Specific Steps)	Date/Targets
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

Strategy (How I will achieve my goals)
•
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•

Upon completion of this action plan, I will reward myself by:

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Signed: \_\_\_\_\_