



Mock Interview Evaluation Form

Name of Job-Seeker: _____ Date: _____

Name of Interviewer: _____

Directions:

Evaluate the Job-Seeker using the criteria listed below. For each item, rate the Job-Seeker's performance in the job interview on a scale from EXCELLENT to NEEDS WORK. Put any additional comments in the space at the bottom of this form.

Interview Criteria	Rating			
	EXCELLENT	GOOD	SATISFACTORY	NEEDS WORK
1. Eye Contact with Interviewer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Voice Level (Volume) and Clarity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Posture and Body Position (e.g., Positive Body Language)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Positive Attitude and Enthusiasm (e.g., Genuine Interest and Sincerity)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Self-confidence and Comfort Level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Listening to and Understanding of Questions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Suitable Responses to Questions (e.g., Positive Comments, Specific Examples)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Description of Strengths, Skills, and Abilities in Relation to Job	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Questions Asked of Interviewer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Overall Evaluation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Additional Notes and Comments:
